

How to Obtain a Certified Copy of a Birth Certificate

Born In Shasta County

Shasta County Recorder's Office
1450 Court Street, Suite 208
Redding
225-5678

Birth Certificate Applications are available on line at
http://www.co.shasta.ca.us/index/recorder_index/birth/certs.aspx

The following information is needed to locate the record:

- Full name of the child
- Child's date of birth
- Mother's full **maiden** name
- Father's full name
- Child's place of birth
- Complete address where the copy is to be mailed, if applicable
- Signed, sworn statement, with Notary acknowledgement if by mail, or signed in the presence of a member of the Shasta County Recorder's staff.

As of 1/15/15 – the quoted fee for this service is \$28 per copy. Check/Money Order is to be made out to Shasta County Recorder.

Parents should also be able to obtain an Affidavit of Birth at no charge from the Shasta County Recorder's Office.

Born Outside Shasta County

Contact the appropriate County Recorder's Office or use this online service:

<https://www.vitalchek.com>

VitalChek is also partnered with Shasta County if you'd like to order online & use a credit card. They accept American Express, Discover, MasterCard or Visa.

VitalChek is fast & convenient. They do charge a processing fee that ranges from \$2.50 - \$16.00. Once you click on Birth Certificate the site also provides links to other states.